



*Minutes for Tuesday, November 15th, 2022; Cook Campus Center Room 202C*

**Agenda:**  **11/15/22 Agenda**

**[Zoom Recording](#)** (passcode: **JzwR1R@u**)

- I. Call to order
- II. Pledge of allegiance
- III. Determination of a Quorum and Roll call
- IV. Approval of the Agenda
- V. Deans Reports
  - a. Faculty Representative
  - b. Alumni Association
- VI. Reports (5 min each)
  - a. Executive Board
    - i. President
      1. Absent
    - ii. Vice President
      1. UPD reports– form *now available* on [getInvolved](#)
        - a. Located under the "Forms" section of the page
      2. Due 29th of Nov\* (confirm with Zach that it is completed on [getInvolved](#))
        - a. Advisors might not appreciate this date, can look into pushing it back
    - iii. Treasurer
      1. No report
    - iv. Recording Secretary
      1. Let me know if you're not going to be here
    - v. Corresponding Secretary
      1. No report
    - vi. Senate Report
    - vii. RUSA Report
      1. Absent
  - b. Committee Reports
    - i. Academic Affairs

1. Almost done with the academic issues & concerns survey
  2. Sent out to Dean Leustek & Lori Smith and advisor within the next few days
  3. Part of the survey will be between 3 and 5 \$50 Amazon gift cards
    - a. How do we allocate funds for that– not right away, but need to confirm that it can be done
    - b. Can cash from merch sales be used to buy the gift cards?
      - i. Ideally, deposit in SABO and use money from that account
    - c. Fizza can try to figure out the details
  - ii. Allocations
    1. Budget form is ready pretty much
    2. Release now or next week
    3. Would like to have it due soon-ish– will discuss in committee meetings
  - iii. Internal Affairs
    1. Pop-up tables
    2. Looking to see how much money willing to spend on things to giveaway
  - iv. Public Relations and Programming
    1. Website– might switch it over due to updated look and different URL
    2. Linktree created
    3. Working on ways to increase social media traffic
  - v. University Affairs
    1. Currently working on what the flier will look like & contain
  - c. Alumni Report
- VII. Old business
- a. Open House (11/12)
- VIII. New Business
- a. Cook College Alumni Association (CCAA) x SGC Event
    - i. Madison is here to discuss destresser event during reading days
      1. CCAA rep (& SGC alum 😊)
    - ii. Movie night is the current idea
      1. Maybe other orgs can advertise/participate?
        - a. SGC can send an email to everyone gauging interest
          - i. Puppy club emails will be separate to set up a meeting w/ us & Madison about how they will be participating in the event (giving both the opportunity to be a part of the event, then the ball is in their courts)
          - ii. Be clear about puppy clubs having separate spaces at the event
        - b. Activities to be done by clubs/in general
          - i. Mason jar decorating?
          - ii. Cookie decorating?--RUPA has gotten away with stuff like that

- iii. Around end of classes/beginning of finals season
- iv. SGC would need to
  - 1. Spread the word and get people involved
  - 2. Come up with movie ideas
    - a. Can offer a few different movies, but 1 or 2 movies shown during the event (2-3 hours)
  - 3. Decide on food (would be catered by CCAA)
    - a. Popcorn & other snacks as well
    - b. Needs to be double checked but make your own hot chocolate table
    - c. Covid restrictions might make more work for us– individually packaged snacks, candies
      - i. Moe’s would be easiest for regular food b/c they do individually packaged boxes
- v. Copyright issues?
  - 1. CCAA needs to confirm that streaming service that CCAA pays for is allowed
- vi. SGC should book rooms by early next week (CSC)
  - 1. Any charges associated with that would be covered by CCAA
  - 2. MPR room
- vii. CCAA updates
  - 1. Spring: Life After College
  - 2. Nominations for distinguished alumni
  - 3. SGC has a seat with CCAA
    - a. Someone could attend Tuesdays @ 7 PM in CSC
      - i. Next meeting: Nov. 22nd
    - b. They would like to attend our meetings more regularly, too

## IX. Committee Meetings

- a. Allocations
  - i. Accidentally already opened the form and set the deadline to December 18th
  - ii. For next week: compile list of common errors and compose email to send to clubs we fund (also let Lori know)
- b. Academic Affairs
- c. PR & Programming
  - i. Linktree officially up and running - need to add more useful links
  - ii. Meet the E-Board, updating President message on website to be done in Spring sem
  - iii. Reposting SEBS events from other orgs on IG story
  - iv. Website may or may not switch over to sites.rutgers.edu format from sgc.rutgers.edu
    - 1. Pros: free, easier for IT dept to manage, looks more modern
    - 2. Cons: lose sgc.rutgers.edu URL, have to manually create website from scratch

- v. Making flyer for SGC x CCAA event to post on social media
  - d. Internal Affairs
    - i. Work on Email to send to Program Directors
    - ii. Pop-up Tables for Sebs Council:
      - 1. Mini Merch items
        - a. <https://www.janpromotions.com/>
        - b. Make a google form to vote on what items we should get
        - c. Need to know budget and how much we can spend or need
        - d. Get wheel to spin
        - e. Can also do food
        - f. Find date/times- 3?
      - 2. New member Advertising
        - a. Info
          - i. UA: making flyers
          - ii. Any Rutgers member can attend
          - iii. Sebs members highly encouraged to join and apply for positions
  - e. University Affairs
    - i. No responses
    - ii. Gives us time to work on how we want the flyer to look
    - iii. We will send another email next semester
- X. Press Questions and Open Mic (20 min)
- XI. Adjournment